

Tuition Schedule & Refund Policy 2024-2025

Bachelor of Mortuary Science

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The Cincinnati College of Mortuary Science ("CCMS") Bachelor of Mortuary Science degree program is a four-semester fully-accredited* academic program delivered sequentially over sixteen months. This Tuition Schedule & Refund Policy, along with estimated costs of attendance, is available at www.ccms.edu and effective for new enrollments beginning Fall 2024.

TUITION AND FEES ITEMIZED BY SEMESTER AND PROGRAM

	<u>SEMESTER 1</u>	<u>SEMESTER 2</u>	<u>SEMESTER 3</u>	<u>SEMESTER 4</u>	<u>PROGRAM TOTAL</u>
	15 Credits \$460 per Credit	17 Credits \$460 per Credit	15 Credits \$460 per Credit	15 Credits \$460 per Credit	62 Credits \$460 per Credit
Tuition Only	\$6,900	\$7,820	\$6,900	\$6,900	\$28,520
General Fees*	\$705	\$705	\$705	\$425	\$2,540
Clinical Lab Fees	\$300	\$300	\$300	n/a	\$900
Anatomy Lab Fee	n/a	n/a	n/a	\$300	\$300
RA Lab & Supply Fee	n/a	\$180	n/a	n/a	\$180
Hospitality Mgt Certification Fee	n/a	n/a	n/a	\$45	\$45
Totals	\$7,905	\$9,005	\$7,905	\$7,670	\$32,485

*General fees are structured to cover student expenses including, but not limited to, program and clinical supplies, student training and certifications, comprehensive examination resources, National Board Examination fees, technology and administrative functions, parking, and commencement.

A reduced fee per credit hour is assessed for those student's required to audit a course(s) following return from academic suspension or dismissal. Course Audit Fee per credit hour is \$75

TEXTBOOKS AND OTHER RECOMMENDED SUPPLIES

This academic program requires the use of specific college textbooks. An itemized list of required and recommended textbooks as well as purchase options may be found on the CCMS website. Cost will vary based on the purchaser's preference. When budgeting, you should consider other expenses that may be incurred at your discretion such as restorative cosmetic supplies and instruments, and non-required study resources. Estimated expense for textbook & discretionary supplies is \$1,500 - \$2,000

FULL-TIME ENROLLMENT DEFINED

CCMS academic programs require full-time enrollment and regular attendance. CCMS and the Department of Education define full-time enrollment as twelve or more credit hours taken in any one term. Students enrolled full-time are eligible for financial aid assistance (FAFSA).

Part-time enrollment is defined as less than twelve credit hours per term. Part-time enrollment impacts eligibility of financial aid.

TUITION AND FEE PAYMENT

Tuition and fees are due in full no later than the first day of each semester, as seen on the published Academic Calendar. The CCMS Academic Calendar is available at www.ccms.edu. Tuition, fees, financial aid awards and disbursements are viewable in the student's Populi account Financial dashboard. Enrollment in a CCMS program or any course includes, as a condition, good financial standing under this policy.

Tuition and fees are subject to change at the discretion of the college and Board of Trustees. Increases are applicable to current and new enrollment unless otherwise specified.

CCMS and the Office of Financial Aid strives to assist students with options where their financial situation may affect their ability to pay tuition by the due date, however it is the student's responsibility to successfully establish communication with the appropriate administrator prior to a payment deadline to avoid unenrollment for non-payment of tuition.

As a courtesy, one calendar week grace period may be granted for special circumstances within which a non-negotiable late fee of \$100 will be incurred.

Non-payment of tuition and fees by the end of calendar week two of any semester may result in automatic withdrawal from an academic program.

Tuition is paid using the Financial tab in the student Populi dashboard ("Make a Payment"). Payment is accepted using electronic check (no fee) or by credit card (4% fee applies). Students may also share the "Someone Else Paying" url payment link provided under the payment button with a third-party that allows direct payment by that party such as a parent, partner, or employer (no username, password, or access to Populi required.) Payment by physical check on campus is also accepted.

Students receiving financial aid should communicate directly with the CCMS Office of Financial Aid at finaid@ccms.edu regarding FAFSA, accepted and declined aid, scheduled and disbursed awards, or any other federal, state, or private aid and loans. Scheduled aid disbursed is reflected and easily viewable in the student Populi Financial dashboard.

DELINQUENT TUITION BALANCE

An unpaid tuition balance may result in non-enrollment, financial lock of a student's Populi account, and no access to grades, courses, and transcripts. Official transcripts and degrees will not be certified or issued for any student/graduate having an outstanding tuition balance. The student cannot participate in any graduation ceremonies or activities if there is a delinquent balance. Delinquent tuition is subject to a 1.5% accruing monthly interest charge.

REFUND POLICY AND WITHDRAWAL

Students may withdrawal from a CCMS academic program and be refunded tuition under the provided Withdrawal Deadlines for Tuition Refund. Failure to comply with the College's published Attendance Policy may result in automatic withdrawal. Failure to submit a completed Academic Withdraw Request Form to the Registrar prior to the end of week three of classes will result in forfeiture of all incurred tuition expenses.

Formal withdrawal from an academic program must be completed in consultation with the Registrar, Academic Chair, and Dean in compliance with college policy and publication requirements.

Withdrawal from an academic program may affect or cancel any financial assistance a student is receiving. Students receiving financial assistance must contact the CCMS Office of Financial Aid prior to withdrawal.

Withdrawal Deadlines for Tuition Refund		Refund
Withdrawal during Academic Calendar week one	4pm Friday week one	100%
Withdrawal during Academic Calendar week two	4pm Friday week two	50%
Withdrawal during Academic Calendar week three	4pm Friday week three	25%
Withdrawal after week three		0%

The Mortuary Science associate degree and bachelor degree programs at Cincinnati College of Mortuary Science are accredited by the American Board of Funeral Service Education (ABFSE), 992 Mantua Pike, Suite 108, Woodbury Heights, NJ 08097 (816) 233-3747. Web: www.abfse.org.

The Cincinnati College of Mortuary Science is accredited by The Higher Learning Commission, 230 South LaSalle Street, Suite 7-500, Chicago, IL 60604 (800) 621-7440.